

Virginia Manufactured Housing Board
Minutes
June 17, 2004

Board Members Present: James W. Roncaglione, Chairman
Walter K. Hughes, Sr., Vice Chairman
Ava Lewis
William H. Moody
Michael C. Nickell
William B. Toombs

Board Members Absent : Roger L. Mitchell
Ida O. McPherson
E. Thomas Satterwhite

Public Representatives : Ron Dunlap, VAMMHA
Vicki W. Terry-Rundstrom, President, Vicki's Homes, Inc.
Marshall Ellett, Attorney at Law representing Vicki's Homes, Inc.
Pam Dunnivant, concerned citizen
Steven Thomas Conner, Real Estate Broker/Developer, concerned citizen

A. Call to Order/Roll Call/Determination of a Quorum.

Chairman Roncaglione called the Virginia Manufactured Housing Board meeting to order at 10:00 a.m. Curtis L. McIver, Secretary to the Board did the Roll Call and a Quorum was present.

B. Approval of the Minutes.

The Virginia Manufactured Housing Board Minutes were accepted with one correction of the misspelling of Board Member Ava Lewis' name. Avis was corrected to Ava. A motion was made by Michael C. Nickell and second by Ava Lewis to accept the Minutes as presented. Chairman Roncaglione called the question.

The motion carried by a unanimous vote.

C. Public Comment.

Pam Dunnivant formerly worked at Vicki's Homes, Inc. from 1996 until March 2004. She stated that she has never worked for a more respectable organization. Steven Thomas Conner also stated that he has had a good working relationship with Vicki's Homes, Inc.
William H. Moody – Are you all aware of the allegations?

Response: Yes.

D. Committee Reports.

None.

E. Report of the Secretary.

1. Licenses and Recovery Fund Reports.

The cash balance in the Licensing Account is \$33,854.90. The cash balance in the Transaction Recovery Fund is \$863,454.06.

Currently licensed are 9 brokers, 266 dealers, 53 manufacturers and 832 salespersons.

2. Installation Training Programs.

Training programs were held across the Commonwealth on installing and inspecting the installation of manufactured homes. The training programs are completed. There were 216 attendees including 15 people from the manufactured housing industry.

3. Proposed amendments to the Regulations.

The proposed amendments to the Regulations are moving within the Administrative Process. Planning and Budget has given its approval. Staff will continue to keep the Board informed.

F. Unfinished Business.

1. Catherine Portman vs. Colonial Homes.

The hearing is scheduled for Friday, June 25, 2004. All parties involved have been notified of the new date, time and location.

2. Elizabeth Conn vs. Colonial Homes.

A pre-conference hearing was held on June 11, 2004 at 12:30 p.m., 2nd Floor Conference Room at DHCD. Ms. Conn was not present but was represented by a friend, Sam Lofton. Due to Ms. Conn's absence, legal counsel agreed to postpone the pre-hearing to allow Ms. Conn time to be present to represent her interest rather than other parties. The pre-conference hearing is now rescheduled for Wednesday, July 14, 2004.

3. L. Steven DuVal vs. Vicki's Homes, Inc.

Walter K. Hughes, Sr. – I make a motion to dismiss all charges against Vicki W. Terry-Rundstrom, President and Vicki's Homes, Inc.

William H. Moody – Second.

Chairman Roncaglione – Is there further discussion?

Response: No further discussion.

The motion carried by a unanimous vote.

Ron Dunlap – Chairman Roncaglione, is there anything in place that will keep Mr. DuVal from refilling a claim against Vicki's Homes, Inc.?

Chairman Roncaglione -- It would be difficult for Mr. DuVal to come back to the Board. The Board gave Mr. DuVal an additional 30 days to get his documentation to the Board and he did not do so. Any complaints received now would come from individuals.

4. Connie L. Rowan vs. Millennium Homes.

This case does not fall within the jurisdiction of the Virginia Manufactured Housing Board.

A motion was made by Walter K. Hughes, Sr. and second by William H. Moody to forward this case to the Board of Contractors.

The motion carried by a unanimous vote.

5. Pending Items – In Circuit Court.

- a. Brenda Washington vs. Colonial Homes – No ruling has been issued by the judge.
- b. Ronald Morehart vs. Blairs Housing and Liberty Homes – No change.
- c. Christine White vs. Colonial Homes – No change.
- d. License application from John C. Witcher, Jr. – A Gem Homes – Staff requested the AG's office to dismiss this Item D. A Gem Homes is now out of business.
- e. John and Geraldine Brain vs. Manufactured Housing Board – No change.
- f. Ms. Betty Russell vs. Oakwood Homes (tabled for civil case) – No change.

6. Completed Agenda Items.

- a. Hassell & Debra Underwood vs. Double D Homes (claim paid)
- b. Lois D. Palmer vs. Basic Homes, Hayes, VA (claim paid)
- c. Barry W. Guthrie vs. Larry's Homes of Roanoke, VA (claim paid)
- d. Edward Callahan, III vs. Quality Homes and Clayton Homes – referred to the Board of Contractors.

G. New Business.

1. Jason & Robin Deavers vs. DB Homes, Stanley, Virginia.

After extensive review of this case by the Board, a motion was made by William B. Toombs and second by William H. Moody to send this case to the Board of Contractors.

The motion carried by a unanimous vote.

H. Next meeting date and location.

The next meeting of the Virginia Manufactured Housing Board is scheduled for Thursday, August 19, 2004, at the Department of Housing and Community Development, The Jackson Center, 501 N. 2nd Street, 1st Floor Board Room, Richmond, VA 23219. Telephone No. (804) 371-7160.